



WOODFIELD

CHRISTIAN UNIVERSITY

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WELCOME

Dear Student,

It is my pleasure to welcome you to Woodfield Christian University, a subsidiary of Woodfield Christian Ministries, Inc. a not-for-profit institution established in 2009 in the State of New York. Woodfield was created to help students earn a college degree conveniently and affordably through distance education. Our goal is to educate the next generation of Peacemakers while promoting cultural and interreligious understanding. The initial programs are primarily missional in focus, emphasizing Religious and Theological Studies, Peace & Justice Studies, and providing Conferences and Certificates in the areas that support our vision forward.

Please take some time to review our website. If you have any questions about Woodfield Christian University, please feel free to contact us.

Sincerely,

A handwritten signature in black ink that reads "Jael Rivas". The signature is written in a cursive style with a long, sweeping tail that extends to the right.

Jael Rivas, Ed.S.
Rector

GOVERNANCE AND STAFF

Board of Directors

Jael Rivas, President

Dr. Juan Avila, Vice President, Fordham University Esperanza Program

Attilio Perna, Secretary General

Andrea Perna, Treasurer

Yohaira Reynoso, Board Member, Yonkers Public Schools

Dr. Anthony R. Davidson, PhD, Dean of the School of Professional and Continuing Studies (PCS)

Marco A. Lopez II, Board Member

Administration and Staff

Andrea Perna, Accounts Manager

Paloma Pech, Admissions Office

Priscila Guzman, Marketing and Technology

Marco Lopez II, Assistant Director

Manuel Matos, Registrar's Office

Legal Control

Woodfield Christian University is a subsidiary of Woodfield Christian Ministries, Inc. a non-profit, non-stock corporation registered in the State of New York. Woodfield is authorized to award religious degrees or diplomas and does not award degrees that must be authorized and approved by the New York State Board of Regents (see 8 NYCRR 3.50); Woodfield agrees that it is subject to the New York State Department of Education's process to review and act on complaints filed with the New York State Department of Education, including enforcement of applicable state laws (see 34 CFR §600.9) .

Woodfield Christian Ministries, Inc. is also registered and authorized in the State of Florida Document Number F21000000347 and as Woodfield Christian University Registration Number G21000018816.

Accreditation

Woodfield Christian University is currently working towards meeting accreditation standards set forth by the Distance Education Accrediting Commission (DEAC) but is not yet accredited. The Distance Education Accrediting Commission is listed by the U.S. Department of Education as a recognized accrediting agency.

www.deac.org

We are also working to get accredited by the Evangelical Council for Financial Accountability (ECFA).

VISION, MISSION AND GOALS

Woodfield Christian University provides a unique educational opportunity for wisdom and a means to contribute to the greater good of the human family.

The Vision

The vision is to educate and form ethical leaders for peace & justice, interreligious understanding, and sustainable development around the world.

The Mission Statement

Woodfield seeks to develop the global common good and support those that stand against injustice to effectively address pressing global problems through academically sound learning experiences and flexible distance education programs at the certificate, undergraduate, and graduate levels. These programs are delivered by qualified faculty dedicated to teaching excellence and student achievement. Woodfield Christian University is committed to providing prompt and competent academic and student support services.

In support of the mission, Woodfield Christian University is committed to the following goals:

- Provide quality education programs available through a distance education model
- Continuously evaluate and improve services and educational programs.
- Facilitate students in setting academic, personal, and professional goals.

2020 - 2021 ACADEMIC CALENDAR

Hours of Operation

Office hours are 9:30 AM to 5:30 PM Eastern Standard Time Monday through Thursday, and Fridays 9:30 AM to 1:00 PM

School Calendar

The following holidays will be observed by the school and offices are closed. Additional holidays will be listed on the school website.

Observed Holidays

Rosh Hashanah
Yom Kippur
Veteran's Day
Thanksgiving
Christmas
New Year's Day
Martin Luther King Day
Easter Week
Memorial Day
Independence Day
Labor Day

Semester Schedule 2020-2021

Semesters are offered in 8-week blocks year-round. Students can decide if they enroll as term-based or rolling enrollment.

September 1st -October 23rd
November 2nd -December 21st
January 4th -February 19th
March 1st -April 23rd
May 3rd -June 25th
July 6th- August 27th

Reservation of the Right to Modify

Woodfield Christian University provides information, which, at the time of preparation for publication, most accurately describes policies, procedures, regulations, and requirements of the institution. This catalog, however, does not establish contractual relationships. The university reserves the right to alter or change any statement contained herein without prior notice.

ADMISSIONS

The admissions process at Woodfield Christian University is personalized with services that include:

- Developing an understanding of the Woodfield Christian University experience in relation to academic and career goals of prospective students.
- Promoting the student-centered culture of Woodfield Christian University.
- Ensuring the availability of well-trained, professional staff committed to student success at Woodfield Christian University.
- Adhering to a set of admissions standards that support the best interest of each student admitted to Woodfield Christian University.

Admission Policies

The admission policy at Woodfield Christian University is designed to admit students with demonstrated potential to do college-level work. To gain admission to a Woodfield Christian University degree program, a prospective student must provide evidence that they have earned a high school diploma or equivalent, or a transcript of previously completed college work. Written permission from a legal guardian is required for admission of persons who are under the age of 18. In some instances, a high school student without a diploma can be admitted on the recommendation of a parent, principal, or education professional. In these cases, a student can begin study while still in high school and submit evidence of the diploma upon completion.

Our Certificate Programs are open to the public. Anyone interested can register.

Admission Procedure

- Complete Application form. The Application form can be downloaded from the [Woodfield Christian University website](http://www.woodfieldchristianuniversity.org).
- Submit Application to: info@woodfieldchristianuniversity.org
- Request Transcripts. To be fully admitted to Woodfield Christian University, the student must provide an official high school diploma, or submit a transcript with at least 12 college credits.

E-transcripts are accepted and may be emailed to: info@woodfieldchristianuniversity.org

Physical transcripts should be sent directly to Woodfield Christian University from the sending institution. Transcripts should be mailed to:

Woodfield
Student Records
1270 Avenue of the Americas, 7th Floor
New York, NY 10020

Applicants are notified of acceptance or denial via email. Students are provided with an Enrollment Agreement which must be signed and submitted.

Transfer Credits

Transfer Credit Hours Policies

- Typically, credit earned within the last 20 years is considered for transfer. The consideration of credit earned more than 20 years ago will be determined on a case by case basis.
- Transfer credit is granted only for courses for which a grade equivalent to a “C-” or better has been earned. Courses in which a grade of “pass” is received must be certified by the school as being equivalent to a “C-” or higher in order to be accepted in transfer.
- Transfer credit will not be evaluated or denied solely on the source of accreditation of the sending institution.
- Transcripts from non US based institutions may require a foreign credential evaluation through World Education Services (www.wes.org).

- Up to 25% of the required credits may be transferred from non-transcript sources of college credits. This includes credit by examination sources such as the CLEP or AP exam and credit for Prior Learning Assessment.

If a student is pursuing a degree, an official transcript evaluation will be performed to determine the number of transfer credits that will be granted for previous college level work.

Transfer of Credits to Another Institution

Acceptance of Woodfield Christian University course credit hours is the decision of the receiving institution. It is the student's responsibility to confirm whether credits will be accepted by another institution of the student's choice.

TUITION AND FEES

Tuition

Program	Tuition Cost
Enrollment Fee for Certificate Program	\$30
Enrollment Fee for Diploma Program	\$30
Enrollment Fee for Bachelor's and Master's Program	\$350
Tuition for Certificate programs (Non-degree/credits)	\$400
Tuition for Diploma programs	60 credit program: \$7,000
Tuition for Bachelor's programs	120 credit program: \$14,000
Tuition for Master's programs	36 credit master's: \$18,000
Conferences Cycles	\$400 per one conference cycle

Cancelation /Refund Policy

Students may cancel enrollment in any manner within 10 days of receipt of the course materials and receive a complete refund. If, for any reason, a student decides to discontinue enrollment after that period the following settlement policy will apply:

REGISTRATION AND ENROLLMENT

Enrollment in Woodfield Christian University is open year-round. The Academic Calendar consists of six eight -week terms beginning in January, March, May, July, September and November. New students should begin the enrollment process at least one month before the beginning of the term in which they wish to participate.

The principal goal of the Registrar is to maintain accurate records and documentation on academic programs and student progress. The Registrar also works hand-in-hand with academic advisors to ensure that students are in compliance with all academic requirements. Students should contact the Registrar for assistance with any of the following:

- **Registration** – All student registrations, withdrawals, or any changes to academic schedules are processed through the Registrar.
- **Transcripts** – The Registrar maintains the academic records of current and former students and issues official and unofficial transcripts of student records.
- **Transfer Credit** – The Registrar, in collaboration with the Dean, coordinates the evaluation of all transfer credit regarding credit.
- **Graduation Audit** – Every student who intends to graduate must petition to graduate through the Registrar. A final graduation audit of academic requirements is made to determine eligibility for graduation.
- **Academic Standing Updates** – The Registrar is responsible for entering and maintaining final grades for all courses. The Registrar also notifies students who are on academic probation or suspension, as well as informs students who earn recognition on the Dean's List.
- **Academic Calendar** – Class schedules and final exam schedules are maintained and published by the Registrar.

Orientation and Advising

Prior to registration, all new students are encouraged to participate in a New Student Orientation that overviews general academic regulations, policies, and support services.

Throughout study at Woodfield Christian University, faculty and staff stand ready to assist any students having difficulty with administrative and logistical issues. Students are welcome to contact them via email.

Course/Certificate Enrollment

Enrollment forms can be downloaded online or requested by phone or email. Once the enrollment has been processed and course tuition paid, students will receive course materials via mail, email, and/or login information for the online classroom.

Credit Hour Policy

Woodfield Christian University credit courses are measured by the learning outcomes achieved through 45 hours of student work for one semester credit hour. One credit/semester hour is 15 hours of academic engagement and 30 hours of preparation. This formula is typically referred to as a Carnegie unit and is used by the American Council on Education in its Credit Recommendation Evaluative Criteria.

Student work includes direct or indirect faculty instruction. Academic engagement includes, but is not limited to, submitting an academic assignment, listening to class lectures, taking an exam, an interactive tutorial, or synchronous or asynchronous instruction; contributing to an academic online discussion; initiating contact with a faculty member to ask a question about the academic subject studied in the course, and/or participating in an internship program. Preparation is typically homework, such as reading and study time, and completing assignments and projects. Therefore, a 3-credit hour course would require 135 semester hours (45 hours of academic engagement and 90 hours of preparation).

Course Load

For a Bachelor's Program, enrollment for a minimum of 6 credits in one 8-week academic term constitutes a full-time course load. Successful completion of at least 30 credit hours in an academic year will allow a student to progress reasonably toward graduation.

Student classifications are defined as follows:

Credit Hours	Standing
0-29	Freshman
30-59	Sophomore
60-89	Junior
90 or above	Senior

A total of 36 credits hours are required to earn a Master's Degree. At least 25% of the credit hours must be earned from Woodfield Christian University.

For our Master's Degree Program, enrollment for a minimum of 6 credits in one 8-week academic term constitutes a full-time course load.

Grading Policy

Definitions of letter grades are as follows:

Grade	Grade Point	Average Score	Rating
A	4	93-100	Excellent
A-	3.67	90-92	
B+	3.33	87-89	
B	3	83-86	Above Average
B-	2.67	80-82	
C+	2.33	77-79	
C	2	73-76	Average
C-	1.67	70-72	
D+	1.33	67-69	
D	1	63-66	Passing
D-	.67	60-62	
F	0	0-59	Failure

Relevant grading policies are:

- The grade of 'P' is the equivalent of a 'C' or above. The grade of 'P' is not computed into the cumulative GPA, but credits earned count toward graduation.
- The grade of 'W' indicates withdrawal from the course as explained in the withdrawal policy.
- Grades for courses taken at another college or university do not enter the computation of the cumulative GPA.

Grade Point Average (GPA)

GPA is determined at the end of each academic term. GPA is computed by multiplying the number of credit hours of each course by the grade points equivalent to the letter grade received and then totaling the points. The sum is then divided by the total number of credit hours for which the student has received a grade. Grades reported as "I", "W", or "P" are not computed in the GPA.

Incomplete Grades

The grade of 'I' is awarded to a student who has maintained satisfactory performance in a course but was unable to complete a major portion of coursework (e.g., term paper or final exam). It is the responsibility of the student to bring pertinent information to the faculty member to justify the reason for the missing work and agree on how the remaining course requirements will be satisfied. The student and faculty member must agree, in writing, on the work to be completed and the time frame allowed for completion of the work (not to exceed the last day of the following academic term). The student is then responsible for fulfilling the remaining course requirements within the agreed upon time frame.

The faculty member will award the student an incomplete grade (grade of "I") on the grading roster and, subsequently, change the grade to the earned grade when and if the remaining work is completed as per the written agreement. Incomplete classes do not impact GPA until a final letter grade is entered.

Failure of the student to complete work within the specific time limit will result in an 'F' being recorded as the final grade.

Repeating a Course

If a student repeats a course, the new grade will be included in the cumulative GPA. The grade previously earned will not be included in the cumulative GPA, and the previously earned grade will not be shown on the transcript.

Change a Grade

Once grades have been submitted to the Registrar's Office, no grade changes are allowed, unless a faculty member completes an official Change of Grade Form, in which an explanation of a legitimate error in the calculation of the grade is provided.

Grade Appeal Procedure

In the case where a student believes that the grade received is different from what was expected, the student must first exhaust all possibilities for resolving the problem with the faculty member. If this does not lead to a resolution, the student may appeal the grade by filing a petition with the Registrar. An appeal must be filed within four weeks from the date the grade was published.

Once an appeal has been filed, the Registrar will inform the Dean who will then attempt to resolve the situation with the student and faculty member. Following consultation and investigation, the Dean will reach a decision. Any change of grade resulting from an appeal requires the endorsement of the Dean.

Satisfactory Academic Standing

To progress satisfactorily and obtain good academic standing, a student must maintain a GPA of at least 2.0 for each academic term and maintain an overall cumulative GPA of at least 2.0.

Academic Probation and Dismissal

To earn an undergraduate degree, an overall cumulative GPA of 2.0 or higher must be achieved. Students who have a GPA of less than 2.0 are placed on academic probation. Students remain on academic probation until their grade point average returns to a 2.0 or higher.

A student who fails to maintain good academic standing in any academic term is placed on Academic Probation for the following term. Students on probation are required to sign a Performance Contract with the academic advisor no later than the first week of the start of the next academic term. The Performance Contract requires the student to meet weekly with the academic advisor and maintain a minimum of a "C" average during the probationary academic term.

A student will be academically dismissed for any of the following:

1. If a probationary student has not complied with the terms of the Performance Contract, the student will be suspended for the following semester.
2. If a probationary student fails to earn a minimum GPA of at least 2.0 during the subsequent term of enrollment and/or fails to maintain the stipulations of the Performance Contract, the student will be academically dismissed.
3. If a conditionally admitted student does not meet the conditions of their admission, the student will be academically dismissed.
4. If a student fails to maintain good academic standing for two consecutive academic terms, the student will be academically dismissed.

A student may appeal an Academic Suspension or Academic Dismissal to the Dean. All appeals must be in writing. Students with appropriate explanations for failing to earn the minimum GPA and/or maintain the stipulations of the Performance Contract must take responsibility for providing documents and supporting materials to the Dean in advance of the scheduled appeal hearing. Students appealing for readmission should provide a plan for improving academic performance. Students are expected to appear in person at the appeal hearing. In all cases, decisions of the Dean are final.

Undergraduate Graduation Requirements

Students must meet the following for graduation:

Bachelor's

1. Have a total of 120 approved credit hours.
2. Complete at least 30 Genesis University credit hours.
3. Fulfill the General Education Requirements.
4. Have a Cumulative GPA of 2.0.
5. Completion within 6 years

Dean's List and Honors

The Dean's List includes students who have achieved a GPA of 3.5 or better within a single academic term and who were registered for at least 12 semester hours of credit (excluding grades of 'P' or 'I') with good academic standing. Students who achieve these requirements are named on the Dean's List, which is published at the end of each academic term.

Woodfield Christian University grants Latin honors at graduation. To be eligible for graduation honors, a student must have achieved the requisite cumulative GPA. These are:

Summa cum laude	Cumulative GPA of 3.90 - 4.00
Magna cum laude	Cumulative GPA of 3.70 - 3.89
Cum laude	Cumulative GPA of 3.50 - 3.69

Latin honors are noted on the diploma and transcript.

Master's Degree

A total of 36 credits hours are required to earn a Master's Degree. At least 25% of the credit hours must be earned from Woodfield Christian University.

STUDENT POLICIES

Academic Integrity

Woodfield Christian University is dedicated to strong academic standards, ideals, and practices and places the highest value on academic honesty and integrity. Standards for academic integrity prohibit dishonest academic behaviors. Therefore, a student who enrolls at Woodfield Christian University agrees to respect and acknowledge the research and ideas of others in his or her work and abide by regulations governing the submission of academic work as stipulated by Woodfield Christian University, the academic program, and faculty members.

Academic integrity requires that all academic work be the product of an identified individual or individuals. Violations of academic integrity include:

- Copying from or giving assistance to others on an examination
- Plagiarizing portions of an assignment
- Using forbidden material on an examination
- Using a purchased term paper

Disabilities

Woodfield Christian University is committed to complying with all applicable provisions of the Americans with Disabilities Act of 1990 (“ADA”). Woodfield Christian University does not discriminate against any qualified applicant because of such individual’s disability or perceived disability. In keeping with ADA, the regulations in 29 CFR Part 1630 (1992), and the Rehabilitation Act of 1973 (Section 504), Woodfield Christian University will provide reasonable academic accommodations for students who provide formal documentation outlining their disabilities and their reasonable and appropriate requests. It is the student’s responsibility to seek available assistance and to make individual needs known to the Dean at the time of enrollment or as the need arises. Documentation to support the disability must be provided at the time of the request. Information regarding a student’s disability remains confidential and requests with supporting documentation can be submitted by email to: rector@woodfieldchristianuniversity.org

Intellectual Property

Woodfield Christian University owns all proprietary rights, including patent, copyright, trade secret, and trademark rights, to all instructional and learning materials provided in conjunction

with enrollment. No portion of the materials may be copied or otherwise duplicated, nor may the materials be distributed or transferred to any other person or entity. The materials are for the use of the individual student in a course. Any other use of the materials violates the enrollment agreement.

Woodfield Christian University encourages academic scholarship resulting in papers, publications, and presentations and respects student ownership in these areas. Students maintain full ownership of materials developed within the scope of course work.

Non-Discrimination

Woodfield Christian University does not discriminate against individuals and provides equal employment opportunities to all employees and applicants without regard to race, color, sex, national origin, ancestry, citizenship status, pregnancy, childbirth, physical disability, mental disability, age, or military status.

Student Privacy

Student education records are maintained in accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974. Student information that has been defined as educational records in federal and state law requires written student consent for access and release. In addition, each student creates an individual username and password, ensuring that his/her access to courses and other student information is private.

Grievance Procedure

If, for any reasons, a student has a complaint, grievance, or dispute with Woodfield Christian University, the student has the right to seek a satisfactory resolution through the following process:

1) Notification: The student must submit a written statement, no later than 15 days after the occurrence to: administration@woodfieldchristianuniversity.org The statement must state the basis for the complaint, grievance, or dispute, provide details of the matter, and describe the requested remedy. The Registrar shall respond with a decision in writing within 15 days of receipt of the written statement.

2) Appeal: If the requested remedy is denied, the student may appeal in writing email within an additional 15 day period to: rector@woodfieldchristianministries.org Failure to submit an appeal letter within the additional 15-day period will indicate that the student has

accepted the initial decision as final and the matter shall be closed. Upon submission of the appeal letter, the rector shall review the grievance and render a decision within 15 days of receipt of the appeal. The decision of the rectory shall be final.

While students are encouraged to contact Woodfield Christian University with questions or concerns, students who are dissatisfied with any action or decision of the institution may also elect to contact the New York State Department of Education.

Woodfield Christian University's parent institution, Woodfield Christian Ministries, Inc. will do everything in its power to resolve the complaint as expeditiously as possible. In case the student wishes to contact higher authorities, they can do so at the state and accreditation agency level. Information on these levels appears below:

The New York Department of Higher Education (NYDHE) serves as a clearinghouse for complaints from postsecondary students. The department's complaint policy contains information about the complaint process and includes instructions on how to file a formal complaint. Note that the policy states that a student who wishes to file a complaint with the department must first exhaust all avenues for resolving disputes, formal and informal, provided by the institution. NY State's complaint policy can be viewed here:

<http://www.nysed.gov/college-university-evaluation/filing-complaint-about-college-or-university>

Conflict of Interest

If a student feels there is any conflict of interest with a faculty member he or she may follow the following procedure: The concern should be put into writing and an email should be addressed to the Registrar at: administration@woodfieldchristianuniversity.org We will address the issue and make any necessary resolution within 30 business days. A question or concern that the student feels was not satisfactorily resolved by the Registrar, can be addressed in writing to: rector@woodfieldchristianuniversity.org The Rector will review the matter and make a resolution, if warranted. The Rector will inform the student of the determination in writing, within 30 business days.

STUDENT SERVICES

Orientation

Woodfield Christian University is dedicated to helping our learning community successfully complete their selected program of study. Woodfield recognizes some learners may be new to distance learning. In order to help you adjust to the distance learning format, following enrollment you will receive an invitation to attend a virtual orientation. The orientation will introduce participants to our online platform, our courses, methodology, components and requirements. You will be given the opportunity to ask questions and discuss concerns that you may have.

Advisement, Inquiries, and Comments

Student advising is an integral part of the educational process. Students are encouraged to keep in contact with staff at regular intervals to discuss their academic progress. Woodfield Christian University staff are available to help advise and provide students with academic guidance and support. Students in need of assistance regarding enrollment or academic policies should contact us at: info@woodfieldchristianuniversity.org

Students may also contact Woodfield Christian University staff and instructors via email at: support@woodfieldchristianuniversity.org In most cases, a response to any inquiry will normally be made within 24 hours. Course evaluations are also included with each course. These provide students with opportunities to evaluate the courses and help us in the future preparation of courses, revising of content, use of materials, and instructional support. Course evaluations can be sent to: info@woodfieldchristianuniversity.org

Transcripts

An official transcript of all work completed through Woodfield Christian University is available upon written request and/or authorization of the student. The first transcript is furnished without charge. For each additional transcript, a fee of \$10 must accompany the request. Transcript requests should be made care of the Registrar at: info@woodfieldchristianuniversity.org

Computer/Technology Recommendations

Computer/Technology Recommendations		
	Windows	Macintosh
Operating System	Recommended: Windows 8 or higher	Recommended: One of the 3 most recent releases
Internet Browser	Recommended: Chrome or Firefox <i>(latest version)</i> (Chrome required for Programs using online exams. Check with your Program Office for requirements)	Recommended: Chrome or Firefox <i>(latest version)</i> (Chrome required for Programs using online exams. Check with your Program Office for requirements)
Internet Service	Recommended: DSL, Cable, or Satellite with at least 2mbps upload speed <i>(the faster the better)</i>	Recommended: DSL, Cable, or Satellite with at least 2mbps upload speed <i>(the faster the better)</i>
Peripherals	Microphone Webcam	Microphone Webcam
Email Capability	Access to email through an email program or web-based e-mail system - Recommended: Gmail	Access to email through an email program or web-based email system - Recommended: Gmail
Other*	<ul style="list-style-type: none"> ● A cloud storage location such as Google Drive can help keep things organized. ● Access to Zoom 	<ul style="list-style-type: none"> ● A cloud storage location such as Google Drive can help keep things organized. ● Access to Zoom

Programs for 2020-2021

Certificate Programs:

Enrollment: \$30.00 USD

Cost: \$400.00 USD Per Certificate -

Meetings: 8 Sessions

Time per Session: 2 Hours

Certificate in Christian Counseling

The professional will be able to apply the knowledge and strategies for the implementation of family therapy in an ecclesiastical context and to carry out systemic interventions within the legal framework in clinical, social, psychopedagogical, and religious habits. The participant will also develop skills as a facilitator. The objective is to strengthen and provide resources to the family so that they can act collaboratively and as a result of this resolve disputes and conflicts that they may have between them or problems of a single individual.

Certificate in World Religions

This program seeks to promote respect for diversity of religious beliefs and traditions at a local and a global level, with the goal of encouraging international and inter-religious understanding. Participants will examine central teachings, and practices of major religious traditions, including: Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity, and Islam.

Certificate in Ethical Leadership and Spiritual Formation

This course emphasizes the connection between spirituality and ethical leadership. It presents an increasing body of literature on the spiritual dimension of leadership. It helps leaders through a process of self-discovery so that they learn what motivates them or what nourishes them. The course gives insight into how to cultivate this force of motivation. It explores the idea that spiritual practices used by religious leaders could be used by secular leaders who are searching to improve their leadership.

Certificate in Religion in a Globalized World

This program examines the relationship between globalization and religion and the ways these two factors shape our lives, affecting everything from international relations, the public policies of political leaders and the economic decisions of industry bosses and employees, to university curricula, all the way to the inner longings of the human heart.

Certificate risk management for churches and ONG's

This certificate program helps churches and non-profit organizations develop safeguards to reduce risk and increase efficacy. There are numerous topics covered including: Governance

Risk Assessment, Workplace Safety, Volunteer Management, Insurance Program, Legal Compliance, Reputation, Fiscal Oversight and Fraud, and Employee Practices.

Certificate in International Relations

This certificate is designed to equip participants with the knowledge necessary to work in international fields. Some of the common topics addressed include diplomacy, foreign policy, dispute resolution, and negotiation.

Certificate Introduction to Literary Analysis

Opting for a literature course in Spanish implies the development of two fundamental skills: critical reading and writing. In this course, students explore the nature of literature, as well as aspects of literary composition related to form and content. Students examine various literary samples in a variety of genres and learn to comment on them. The acquisition of these skills will not only improve your communication but also expand you at the human level as the course will allow you to immerse yourself and discover stories and realities different from yours through the works of different authors. Remember that a read person can be more thoughtful, tolerant, and more open-minded.

Certificate in Diplomacy and Religion

This certificate examines the influence of religion on international relations and how religion can be used as a constructive instrument for peacemaking. It focuses on inter-religious dialogue and is based on the idea that learning about others' beliefs, practices, and values promotes intercultural understanding and respect for diversity.

Certificate in Organizational Development

This certificate emphasizes the development leadership skills and the creation of the necessary frameworks for leading a Church and/or Non-Profit setting, this course focuses on leadership that takes place between and within organizations. Explores how leaders can develop networks and strategies for shared planning and decision-making. The certificate also prepares leaders to see technology as a platform for connectivity and collaboration. The course equips leaders with skills in planning and managing organizational learning and global information flow, in terms of alliances, networks, and partnerships.

Certificate in Transformational Leadership

This course emphasizes the paradigm of 'conscious leadership' through interaction tools, techniques and skills, and the experience and understanding of the concepts which empower people to transform the quality of life. The premise is that as leaders shift their mind set to become transformational leaders, their organizations also shift. The course allows participants opportunities to apply concepts and skills learned to real-life situations including current personal and professional challenges. It calls leaders to a paradigm shift from a 'command and control'

mindset to a more collaborative co-creative connection and awareness, emphasizing the importance of being a mentor as well as a team player.

Certificate in Self Leadership

Self-leadership puts together taking responsibility for our outcomes, setting direction for our lives, and having tools to manage priorities. Self-leaders work at all levels of an organization. They are front-line workers in every possible role, middle managers, and CEOs.

This course will help participants internalize the pillars of self-leadership and to make meaningful, empowered choices while taking action to get where they want to go.

Certificate in Sports as a vehicle for social inclusion

The match between multiple cultures and the enhancement of differences are basic themes in an increasingly globalized world. The role that sport can play on a social level is increasingly important. In this course the participants will acquire an analytical and cognitive capacity of how sport, and in what form, is really a tool for social inclusion.

Master's Program:

Christianity, New Perspectives

In collaboration with Ramón Pané Foundation

Start date: May, 2021

Enrollment cost: \$350.00 USD

Tuition: \$18,000.00

Period: 18 months

Language: Spanish

Explore the biblical and theological bases, delve into the anthropological foundations and the purpose of the Christian Church through evangelization. Reflect on life in various contexts.

Academic Program

INTEGRAL TRAINING PLAN CHRISTIAN I (1st year)

Unit I. The vocation, the call of the Christian

Unit II. Christian thought and its incidence

Unit III. A new look at the old Testament

Unit IV. A new look at the new Testament

Unit V. The community of believers

Unit VI. The influence of Christianity in history

INTEGRAL TRAINING PLAN CHRISTIAN II (2nd year)

Unit VII. The church continuing the salvific work, Christians as the body of Christ

Unit VIII. The church forming values and virtues

Unit IX. Called, gifted and sent to serve

Unit X. A call for the community

Unit XI. The community of believers prays and offers worship

Unit XII. Christianity in society